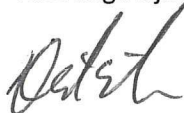


Board of Water Commissioners meeting minutes
December 11, 2024

1. The meeting was called to order by Mike at 7:50am. Those in attendance were Mike Corda, Ken Grew, Matthew Pearson, Wendy Graves, Dave Erickson and Adam Rauktis. 1 member from the select board and 2 District users were in attendance.
2. A motion was made by Ken to accept the minutes of the November 13, 2024, meeting. Second by Mike, Voted unanimously in favor.
3. **Appointments:** None
4. **Correspondance** : Tyson Mohr 21 Janet Circle. Wanted a Reduction of water bill due to toilets damaged and constantly flushing. Mike made a motion to credit the account 17,000 gallons as a one-time credit to bring the average usage. Second Ken, voted unanimously in favor. David Patch 10 Janet circle was looking for compensation for repairs made and a filtration system due to the sediment. The board spoke to David and suggested he contact his insurance company who will contact our insurance company and decide is there is a claim to be filed
5. **Treasurer's report:** was read by Wendy. Motion made by Mike to accept, second by Ken, voted unanimously in favor.
6. **Special Project Coordinator report:** See attached.
7. **Superintendent Report:** -
 - a. Hydrant flushing has been completed for 2024.
 - b. Worcester St. offline due to pump motor failure, hopefully be repaired in a week or two.
 - c. Second pilot study ended due to pump motor fail. Using data they have. Now moving to East St.
 - d. Trinity Ave is the back up station while Worcester St. is offline.
 - e. The water main break on November 20th was located in the easement between North Brigham hill Rd. and Bedford Dr. in the woods. Water pressure was low until it was located and shut down.
 - f. The website is being worked on and will hopefully be launched after the first of the year.
8. **Business Manager report:** Adam brought up a rules and regs change on water meter installations in cold weather asking to change the wording to state, Meter requests between November 1st and April 15th can only be approved if there is heat available to keep the service line and meter from freezing or by approval of the Superintendent. Mike made a motion to approve the change, second by Ken voted unanimously in favor. Adam also stated he met with MIIA and showed them the new Pigeon Hill booster station andthe Magill Dr. booster station and they were added to our insurance policy.
9. **Old business:** Previous letters from customers tabled from last meeting: Mike asked to look into the bills of customers who have contacted the board requesting a reduction in their quarterly bill to see how much over their average it is for the next meeting.
10. **New business:**

Next Monthly meeting will be January 9, 2025 @ 7:45am

Meeting Adjourned by Mike second by Ken voted unanimously @ 8:45am



David Erickson