

Board of Water Commissioners meeting minutes
February 12, 2025

1. The meeting was called to order by Mike at 7:47 am. Those in attendance were Mike Corda, Matthew Pearson (zoom), Ken Grew, Wendy Graves, Adam Rauktis and Dave Erickson.
2. A motion was made by Ken to accept the minutes of the January 8, 2025, meeting. Second by Mike, Voted unanimously in favor.
3. **Appointments:** None
4. **Correspondence:** A motion was made by Ken to wave the late fee for Leo & Joyce Gravel of 30 Suzanne Terrance as we have experienced issues with the mail recently. Second by Mike, Voted unanimously in favor.
A motion was made by Ken to deny the bill adjustment for Sean Mooney or 226 Brigham Hill Rd. Second by Mike, Voted unanimously in favor.
A discussion was held on David Patch of 10 Janet Circle. He was asked to get us his grievance in writing to the commissioners by Adam and he did not do so. So, the discussion spoke about the vents of his meter change and why he needed a plumber. The board stated he will get a 30-day notice and we will not pay for plumber. No vote was taken.
5. **Treasurer's report:** was read by Wendy. Motion made by Mike to accept, second by Ken, voted unanimously in favor.
6. **Special project Coordinator:** See attached
7. **Business Manager report:** Update on the 3M lawsuit that it has been moving forward and it looks like we will see some money from it to help with treatment plants being built.
A rough draft of warrant was presented to the board for their review.
To date we have 1 set on nomination papers for the 2025-26 fiscal year commissioner's seat.
8. **Superintendent Report:** - An update on Worcester St was presented that the well pump is back in place, and we are running it at bare minimum.
East St high lift pump is still not in, and we are having weekly phone calls with company to stay up to date on its progress.
We have contacted a few vendors on a new carpet for the office.
PFAS plant update is we hope to go to bid in fall and award a contract by Oct 31, 2025.
A draft budget proposal was presented to the board for their review.
9. **Old business:** 17 Seaver Farm has not responded to the letters and emails we have sent to make a payment plan with homeowner. A motion was made by Ken to withdraw the discount for 17 Seaver Farm. Second by Mike, Voted unanimously in favor.
A motion was made by Ken to not reimburse customers for filters and installation costs. Second by Mike, Voted unanimously in favor.
10. **New business:** The April meeting was motioned by Mike and second by Ken to move the meeting from the 9th of April to the 2nd of April.

Next Monthly meeting will be March 12, 2025 @ 7:45am

Meeting Adjourned by Mike second by Bob voted unanimously 8:35am

Adam Rauktis

COMMISSIONERS MEETING
SPC MONTHLY REPORT
February 12, 2025

1. With the new State Building regulations allowing Accessory Dwelling Units (ADU) we need to add language and require connection fees for those units. Language to be added: Accessory Dwelling Unit (ADU) "Any dwelling unit regardless of size which is considered a dwelling unit and has at least one bedroom, shall require a separate connection to the District's water main, a separate meter and a fee per the District fee table." Fee shall be ADU \$5,800 for 1-2 bedrooms. A motion was made by Ken to accept the language as stated above to be added to Rules & Regs. Second by Mike, Voted unanimously in favor.
2. Proposed Payroll Compensation. A motion was made by Mike to accept the payroll compensation. Second by Ken, Voted unanimously in favor.
3. Dave, Adam, Melissa and I have worked on the budget and the Warrant Articles for the Annual Meeting. The process went well.
4. Proposed Sprinkler Fee language addition. "Individual structures with multiple sprinkler risers are subject to fees based upon the square foot area protect by each riser" A motion was made by Ken to accept the language as stated above to be added to Rules & Regs. Second by Mike, Voted unanimously in favor.
5. Betterment lien confirmation. A discussion was had to know what we have for betterments. Documentation will be signed at next month's meeting.
6. All the submittals and public notices have been completed with the request to the State for long-term use of the Follette Street Well during PFAS plant construction. I am hoping we will have an answer from the State within 2-4 months. They are required to take public comment for 30 days and then will determine the outcome of the request.
7. We have gone before Planning Board and will be going before Conservation Commission in February. Both permits should be approved and issued in March or before.
8. I have moved forward with having the wetlands flagged on Follette Street to start the site plan process for the treatment plant. Survey has been contacted to start site survey.
9. Our application for PILOT STUDY approval at Trinity avenue is under review by DEP. We have responded to some questions about the testing procedures. Hoping to do Pilot Test in the spring.
10. The Doris Drive retaining wall is on hold until summer. We are still waiting of Fisheries and Wildlife to give approve our Construction Plan.
11. As part of the Cybersecurity needs, each employee may need to sign an "Notice of Non-Disclosure" checking with Mary on language.
12. We did not get selected for funding this round of applications for the 32 Million SRF funding. It is now becoming a very competitive process as funds are already being used up and there are now many applications. We will resubmit for this upcoming years round. We do have cash funds to continue the Pilot Study this spring/summer and some other preliminary site planning.

Matt