

# BOARD OF WATER COMMISSIONERS MEETING

## February 14, 2024

### AGENDA

#### MINUTES

January minutes

#### APPOINTMENTS

None

#### CORRESPONDENCE

87 Upton St. – Pigeon hill booster station concerns. (Rainwater flooding)

#### TREASURERS REPORT

Financials

#### DISTRICT COUNSEL'S CORRESPONDENCE

None

#### Business MANAGER'S REPORT

Article 97 – Wright Pierce contract sign.

Hydrant fee waiver request Town of Grafton. (Vote needed)

Office manager job posted.

#### SUPERINTENDENT'S REPORT

Worcester St. well

Pigeon hill booster update / water issues.

Job posting.

Treatment plant maintenance.

Water main master plan.

Board of Water Commissioners meeting minutes  
February 14, 2024

1. The meeting was called to order by Mike at 7:34am. Those in attendance were Mike Corda, Bob Frederico, Matthew Pearson (zoom), Ken Grew, Wendy Graves, and Dave Erickson. (2)
2. A motion was made by Ken to accept the minutes of the January 11, 2023 meeting. Second by Mike, Voted unanimously in favor.
3. **Appointments:** None
4. **Correspondence:** 87 Upton St. Pigeon Hill Booster station concerns. (rainwater flooding)  
Residents at 87 Upton Street was in to express concern about her basement being flooded. It was explained that the excessive rain fall since July (over 40") has caused water to come down the hill from the area of the booster station construction. The engineers are working on possible solutions to this if it should ever happen again in the future.
5. **Treasurer's report:** was read by Wendy. Motion made by Mike to accept, second by Ken, voted unanimously in favor.
6. **Business Manager report:** Article 97- Wright Pierce has signed the contract and is proceeding with the work.
7. Office manager's job posted- Sharon has started the interviewing process with possible candidates. Pam is retiring March 8<sup>th</sup>.
8. Hydrant fee waiver request for Town of Grafton. - Mike made a motion to suspend the fees for next year (\$69,000.00) second by Bob, voted unanimously in favor.
9. Matt spoke with Evan about upcoming fees for the PFAS and Iron and manganese treatment plants, they are estimated to be around \$252.000.00. Matt is going to talk with the town about future permit fees cost for the GWD.
10. **Superintendent Report:** - Pigeon Hill Booster station generator due this week.
11. We have had 4 applicants for the water operator's position.
12. Treatment plant- Aeration tower will need some work after Worcester Street well is back online.
13. Worcester street well- was pulled and needs to be replaced. Hopefully back online by March.
14. Watermain master plan- Mike made a motion to approve plan, second by Bob, voted unanimously in favor. (See attached)
15. Payroll adjustments for 2024-25 budget- Motion made by Bob to accept adjustments, second by Ken, Voted unanimously in favor.
16. **Old business:** None
17. **New business:** None

Next Monthly meeting will be March 13, 2024 @ 7:30am

Meeting Adjourned by Ken second by Bob voted unanimously @ 8:17am

  
David Erickson

A vote to require any Water District expansion in the following streets shall have a size no less than 12-inches, all others shall be 8-inch or more. Any other future expansion is up to the discretion of the board of water commissioners. Motion was made by Mike, second by Bob, voted unanimously in favor.

1. Upton Street from Pigeon Hill Drive to the Town line.
2. Meadow Brook Road to Fay Mountain Road.
3. Old Westboro Road from North Street to Wesson Road.
4. Easterbrook Road from Old Westboro Road to Adams Road.
5. Willard Road from Westboro Road to Wesson Street.
6. Browns Road from Keith Hill Road to Upton Street.
7. Stowe Road from Upton Road to George Hill Road.