BOARD OF WATER COMMISSIONERS MEETING
August 12, 2026 @ 7:45am
AGENDA

MINUTES
July minutes

APPOINTMENTS
New Board Member Vote

CORRESPONDENCE
9 Barbara Jean St- Letter explaining why their irrigation system was on.
3 Oakridge Ln. – Requesting waiver for August. Can't shut sprinklers off. (away)
185 Magill Dr. – Requesting waiver for 2nd offense

TREASURERS REPORT
Financials

DISTRICT COUNSEL'S CORRESPONDENCE
None

SPC REPORT
PFAS plants update.
Follette St/Trinity water main.
SPC contract. (possible executive session)

MANAGERS REPORT
East St. filter valve replacement, another one needed asap. Two others TBD.
UPS backflows required on sprinkler risers.
Non-emergency phone alert through town. ($2,000.00)
Lead and copper testing. (7/20)
Meter program update.
Irrigation violation 4th offence and above.
Nicholas St. George started July 29th.
Bob retired as commissioner as of July 23rd. Position posted 7/24.

November meeting date change.

BUSINESS MANAGER'S REPORT

Rate study.
SRF.
Special meeting.
Audit
Truck sale

OLD BUSINESS

None

NEW BUSINESS

116 Upton St. putting in water main to the project.

ACTIVE SUBDIVISIONS

Abby Woods, 18 Carroll Road (9 lots)
Grafton Hill, Clearview Avenue (less than 5 remaining)
Libby lane. (38 lots)
188 Providence Rd.- 121 Units
17/27 Upton St.- 122 Units (starting)
116 Upton St.- 152 Units (started)
59 Pleasant St.- 125 Units
UPS Facility (50 Centech Blvd.)

SINGLE FAMILY APPLICATIONS

NEXT MEETING

September 9, 2026 @ 7:45am

ADJOURN

Board of Water Commissioners meeting minutes
August 12, 2026

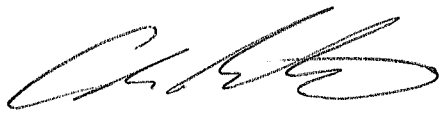
1. The meeting was called to order by Mike at 7:49 am. Those in attendance were Mike Corda, Andy Jefferson, Peter Carlson, Matthew Pearson, Wendy Graves, Melissa Moore, Dave Erickson (zoom), Adam Rauktis, Peter Adams, and Rebecca Corda.
2. A motion was made by Mike to accept the minutes of the July 8th meeting. Second by Andy, Voted unanimously in favor.
3. **Appointments**: Commissioner Bob Frederico resigned from his position as he has moved out of the district. Resident Peter Carlson submitted a request to be appointed as a possible replacement for the remainder of Bob's term. A motion was made by Mike to accept Peter as the next Commissioner. Second by Peter Adams, Voted unanimously in favor.
4. **Correspondence:** 9 Barabara Jean sent a letter explaining why their irrigation system was on. Board decided to keep the first violation active as it is only a violation notice and not a fine.
   3 Oakridge Lane requested a wavier for the month of August as they are away and cannot shut sprinklers off. Board requested a letter and email be sent to customer asking if they can have a family member shut off irrigation system and granted wavier for month of August and GWD will pay close attention as of September 1st.
   185 Magill Dr. requested a wavier for their 2nd offense violation. Board requested a phone call or email to be sent to customer explaining they will have till August 19th to get sprinkler company to adjust zones.
5. **Treasurer's report:** was read by Wendy. Motion made by Mike to accept the reports, second by Andy, voted unanimously in favor.
6. **SPC Report:** An update on the Worcester and East St plants on how they are going with change orders at Worcester St of the peat issue and relocation of water line.
   Follette St Trinity water main was updated with the raw water main has been installed and pressure tested. The finish water line is installed and not filled or tested currently. Andy spoke of a resident who he talked with having a complaint on the timing of how we distributed notice to the residents. Board would like us to do better.
   SPC brough his contract and wants to get it renewed. Board decided to table it so new Commissioner Peter can get up to date on the info by next month and have an executive session.
7. **Managers Report**: Dave via zoomed spoke about the East St clay valve and what happened to the first one springing a leak. He also talked about how we ordered a second because it looks as is it will spring a leak soon and possibly get two more for the other two filters. He updated the board on the UPS job and backflows on risers. Grafton town utilizes a code red system for communication to the residents on emergency and non-emergency issues. Dave asked for a vote to pay the sum of $2,000 to have use of the system. Motion made by Mike to accept the reports, second by Peter, voted unanimously in favor. Dave updated on the lead and copper sampling and how it is going. We have collected 31 of the 30 samples that are required. Melissa updated the meter program and the schedule of installing meters moving forward for this fiscal year. Board discussed the tier 4 and up on irrigation offenses. Mike made by Mike to amend the irrigation ban for a 4th offense to have a violation of $1,000 and shut off fee a 5th offense to be $2000 and shut off fee and any subsequent violations to gradually go up to the sum of $1000 per violation. Second by Andy, Voted unanimously in favor. Dave informed the board that new hire Nick St. George started a few days earlier on July 29th. November meeting is changing the date as it lands on Veterans day. Meeting will be held on November 1oth at 7:45 at the GWD office. Dave informed the board that operator Taylor Joncas submitted his two week notice and will be leaving GWD on August 21st. Dave continued with that we had two candidates that we liked

when hiring Nick St. George and will be reaching out to the other candidate when he returns from vacation

8. **Business Manager Report:** Adam presented the board with an update on SRF funding we are trying to get for 3rd treatment plant. Along with how we will need to have a special meeting to appropriate money for the new hire as we did not know we would be doing this before budget was established. Adam said that the audit went well and we will be getting the auditors all that they need by end of week to finalize it. Adam informed the bard the truck was sold on Munibid for $15,000. Adam also presented 6 options that we received for the rate study done by Tighe and Bond. Of the options the office has recommended Option #2 as best scenario or option #1 as second. Board will look over and have more discussion next month.
9. **Old business**: none
10. **New business:** 116 Upton St putting water into project.

Next meeting will be September 9, 2026 @ 7:45am

Mike made a motion to Adjourn at 9:06 second by Peter voted unanimously in favor.



Adaam Rauktis